



# Instructor Evaluation

**Please Complete in Ink**

Date:	County:
Instructor:	Semester:

**Check the appropriate box:**

<b>My Instructor:</b>	<b>Never</b>	<b>Seldom</b>	<b>Often</b>	<b>Always</b>	<b>N/A</b>
1. Held class for 15 weeks.					
2. Held class for 2.5 to 3 hours each week.					
3. Taught content as outlined in syllabus.					
4. Supported lecture with hands-on activities and group work.					
5. Provided three basic homework assignments per week, including a journal, reading assignment, and lab work ( <i>approximately 2 hours of homework</i> ).					
6. Managed discussion of "problem" topics so that they were objectively analyzed and not judged.					
7. Had syllabus before class began.					
8. Used a sign-in sheet.					
9. Was punctual with reports, grades, records, and returning assignments to students.					
10. Provided apprentices with the appropriate paperwork.					
11. Followed the attendance policy for apprentices.					
12. Followed the grading policy for apprentices.					
13. Had materials, supplies, and equipment ready at the start of class.					
14. Followed the NAEYC Code of Ethical Conduct.					
15. Accommodated individual learning differences.					
16. Commanded respect by example in appearance, manners, behavior, and language.					
17. Assisted students in developing productive work habits and study skills.					

**Comments:**

*Place completed evaluations from entire class in sealed envelope and mail to:*

**Sherrie Myers, ACDS State Coordinator,  
611 7<sup>th</sup> Avenue Suite 208 Huntington, WV 25701**

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